

Dear Sir/Ma'am,

Please note that we have sent below mentioned draft (both email and SMS) to shareholders as per SEBI letter no SEBI/HO/OIAE/2023/03391 dated January 27, 2023, regarding "Generating Awareness on Availability of Dispute resolution mechanism on 10<sup>th</sup> February, 2023

**Draft SMS sent to shareholders :**

You can file arbitration with SE for dispute against listed Company/its RTA.

Visit-

BSE: <http://tiny.cc/m1l2vz>

NSE: <http://tiny.cc/s1l2vz>

-Link Intime/**Company Name**

**Draft Email sent to shareholders :**

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**From:** [noreply@linkintime.co.in](mailto:noreply@linkintime.co.in) [<mailto:noreply@linkintime.co.in>]

**Sent:** Friday, February 10, 2023 14:33

**To:**

**Subject:** Availability of Dispute Resolution Mechanism at Stock Exchanges against Listed Companies/ Registrar to an Issue and Share Transfer Agents ( RTAs)

Date: February 10, 2023

Name: XXXXXXXXXX

Company Name: XXXXXXXXXX

Dear Shareholder,

We would like to inform you that SEBI has introduced Arbitration Mechanism in Stock Exchange, for dispute redressal against Listed Company / Registrar to the Issue and Share Transfer Agents (RTA)

SEBI had vide its Circular SEBI/HO/MIRSD/MIRSD\_RTAMB/P/CIR/2022/76 dated May 30, 2022 issued a Standard Operating Procedure (SOP) for dispute resolution under the stock exchange arbitration mechanism for disputes between a listed company and/or registrars to an issue and share transfer agents and its shareholder(s)/investor(s).

*If you have any dispute against a listed company and or its Registrar and Share Transfer Agent (RTA) on delay or default in processing your request, as per SEBI circular dated May 30, 2022, you can file for arbitration with Stock Exchange.*

*For more details, please see the web links of the stock exchanges-*

BSE - <http://tiny.cc/m1l2vz>

NSE - <http://tiny.cc/s1l2vz>

We would also like to once again bring to your attention that SEBI vide its circular SEBI/HO/MIRSD/MIRSD\_RTAMB/P/CIR/2021/655 dated November 03, 2021 has mandated that all the folios have to be KYC compliant and accordingly, asked the investors to register their PAN, KYC details and Nomination with the RTAs. SEBI has also directed that RTAs shall not process any service requests or complaints received from the holder(s) / claimant(s) till PAN, KYC and Nomination documents/details are registered. Hence we request you to please register/update your PAN, KYC and Nomination details with our RTA, if not already done. For more information visit <https://www.linkintime.co.in> -> Resources -> Downloads -> KYC -> Formats for KYC.

Thanking you,

Yours faithfully,

Link Intime India Private Limited (RTA) on behalf of Issuer Company

**Note: This is a system-generated e-mail. Please do not reply to this e-mail.**

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Thanks & Regards,

**LINK**Intime

Nilesh Dalwadi